



Beijing Rongrui-Century Scie. & Tech. Co., Ltd.



RMA FORM

INSTRUCTIONS: When shipping any defective product to RESWELL, you must first complete the return material authorization (RMA) form for RESWELL's review and approval. Please email the completed form to info@reswell.com.cn or fax it to +86-010-58711218. Once ROSSD accepts your Service Request, we will contact you with the RMA# and shipping instructions within 24 hours.

Contact Information

Company Name:	Contact Person Name:	
Email:	Telephone:	Fax:

Shipping information (units will be shipped back to this address)

Address:
Zip/Postal Code:

Return Purpose

<input type="checkbox"/> Repair	<input type="checkbox"/> Update	<input type="checkbox"/> Replace	<input type="checkbox"/> Return
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Product Information

Product name	Model No	Serial Number	Qty.	Accessories Included	Software Version	Problem Description

By submitting this form please read following instructions and terms carefully:

- PACKAGERING:** Original packaging should be used if available to minimize the risk of shipment damage. If the goods are damaged in transition from customer side to RESWELL due to improper packaging, RESWELL reserves the right to determine whether or not the returned products are repairable.
- RMA NUMBER:** RMA number is valid for 30 days from the date it is issued. Any returned product without a valid RMA number will be refused
- PRODUCTS SHIPPED:** Only the products specified in the approved RMA request will be processed.
- SHIPNG COST:** Freight and any other cost related to shipment of when the product returns to RESWELL shall be prepaid by customer; Freight and any other cost related to shipment of when the product returns to customer shall be prepaid by RESWELL.

(FOR RESWELL OFFICE USE ONLY)

RMA #:	ISSUED BY:
APPROVED BY:	ISSUE DATE: